EPPING UPLAND PARISH COUNCIL

PO Box 12682, Epping, Essex CM16 9FF

AGENDA

Your are hereby summoned to attend a Meeting of the Epping Upland Parish Council on **Monday 14th November** at **7.00pm** in Epping Green Chapel for the purpose of transacting the following business:

1 Chairmans Welcome

2 Apologies and Reasons for Absence

To receive apologies and reasons for absence.

3 Declarations of Interests

To receive any Declarations of Interests, existence and nature thereof, referring to items on this agenda. Members of the Council are reminded that they are subject to the Council's Code of Conduct as per the Localism Act 2011.

4 Minutes of the Previous Meeting

To agree and sign the Minutes of the Parish Council Meeting held on 3rd October 2022 and circulated with this agenda.

5 Public Participation Session

To allow members of the public to address Councillors with regard to items on the Agenda and other matters of mutual interest. The maximum time allowed for this item is 15 minutes - 3 minutes per speaker. At the close of this item, members of the public will no longer be permitted to address the Council.

6 Clerks Report

To receive the Clerk's Report on items not otherwise listed on the Agenda.

7 Finances

1) Cashbook Statement

2) Budget vs Actuals Statement

3) Receipts and Payments Bank Reconciliation Statement

To consider and approve the financial statements as at 30th October 2022 and circulated with this agenda.

8 Draft Budget FY23/24

To consider the attached draft budget report for approval.

9 Allotments and Millennium Gardens

To receive Councillors' and the Clerk's reports. To consider a report proposing an increase in allotment rents.

10 S.137 and other grants for FY2023/24

To consider the attached report on grants, s.137 donations, memberships and subscriptions for the FY2023/24.

11 Parish Council Mobile Phone

To consider the attached report regarding the adoption of a Parish Council mobile phone

12 Councillors Roles

In light of Cllr Jones' death, to consider arrangements for Councillors roles.

13 Co-option situation

To consider the requirement to co-opt another councillor.

14 Planning Applications

To consider and respond to the following Planning Applications

EPF/1875/22 - 1-4 Valley View, Epping Long Green - Change of use Agricultural land to residential.

EPF/1820/22 - Merrilea, Eureka Gardens - Single Storey Side Extension

15 Burial Ground

1) Councillors' and Clerk's reports - to receive and consider any reports.
2) Interments and Memorials - to receive and consider any reports
3) Exclusive Right of Burial - to sign any ERoB grants or transfers

16 Groundwater survey

To consider the attached quotation for the groundwater survey at the the burial ground.

17 Parish Council website

To receive an update on progress for replacing the Parish Council website and to consider suggested logo designs for the Parish Council.

18 Highways

To receive Councillors and Clerks verbal reports.

19 Footpaths, Open Spaces and Village Green

To receive Councillors and Clerks reports

20 Passenger Transport

To note any information relating to passenger transport within or through the Parish.

21 Epping & Theydon Garnon Joint Charities

To receive a verbal update

22 Training

To receive Councillors and Clerks verbal reports

23 Pay Award

To note that the pay award has been agreed and to resolve that necessary adjustments to the clerks salary are made at the next payroll run.

24 Information items

To note any items for information only that have arisen since the Agenda was published and cannot be held over to the next meeting or agenda items for future meetings. No decisions can be made under this item.

To consider the exclusion of the Public and Press for the following items - Public Bodies (Admission to Meetings) Act 1960

Signed on behalf of the Parish Council

Peter Charman

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